



PROGRAMM:

1. Day	2. Day	3. Day
Arrival		
Seminar starting	Seminar starting	Seminar starting
Break AM	Break AM	Break AM
Lunch	Lunch	Lunch
Break PM	Break PM	Break PM
Seminar ending	Seminar ending	Seminar ending
Dinner	Dinner	Dinner

SETTLEMENT:

- Accommodation + local tax
- Seminar fee
- Drinks for the meals
- Drinks which are not included in the fee
 - Non-alcoholic and hot beverages
 - Beer/wine
 - Liquor
- Cigarettes
- Minibar
- Copies
- Massages

Please mark everything which goes on the main bill.

Invoice address:

Further information to ensure you a pleasant stay:

e.g.allergies, intolerances, specific meals (e.g. vegetarian or vegan)
